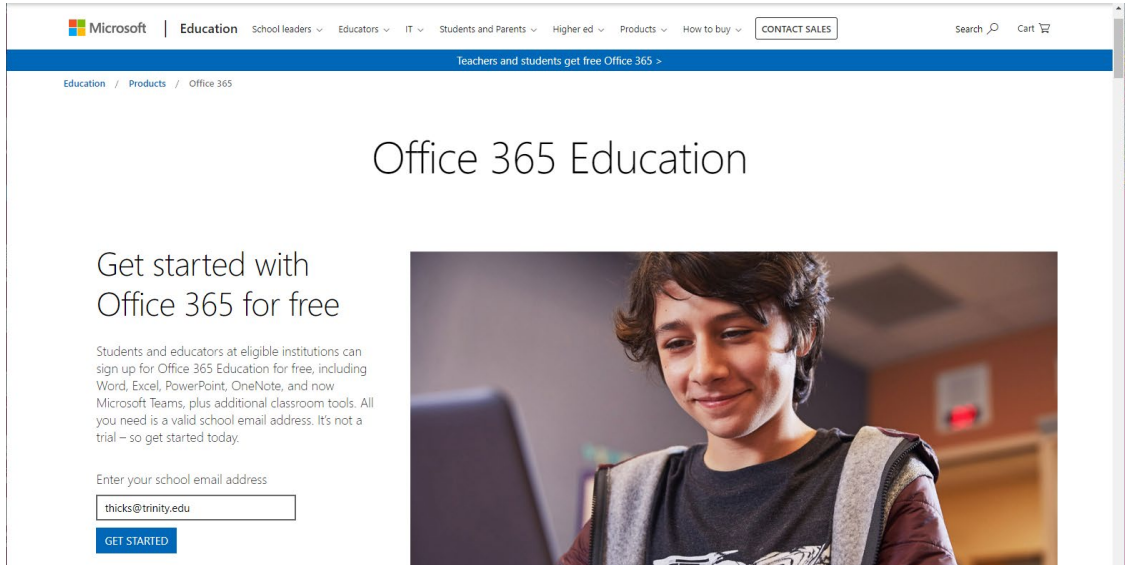


# Install Microsoft Office 365

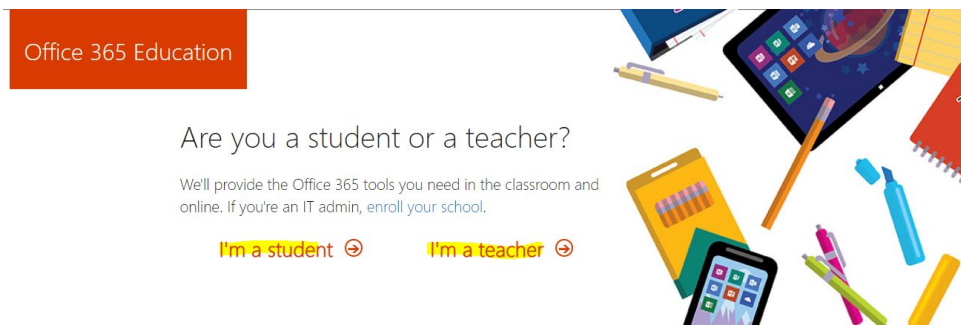
Dr. Tom Hicks  
Trinity University

<https://www.microsoft.com/en-us/education/products/office>

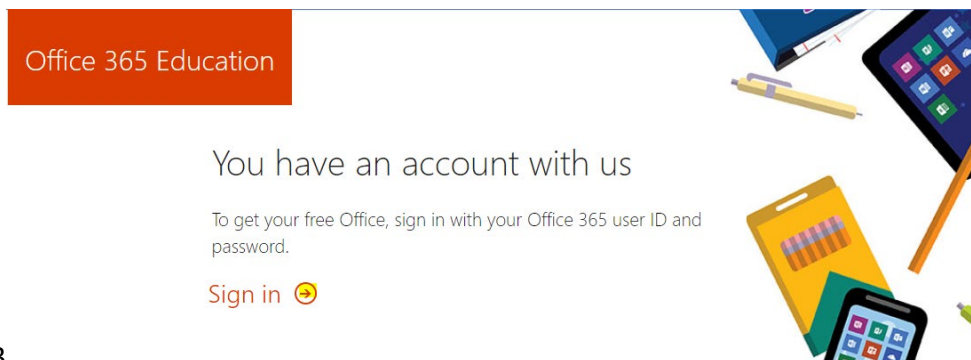
- 1] Navigate to the link above. Enter your Trinity Email address. Push the Get Started button.



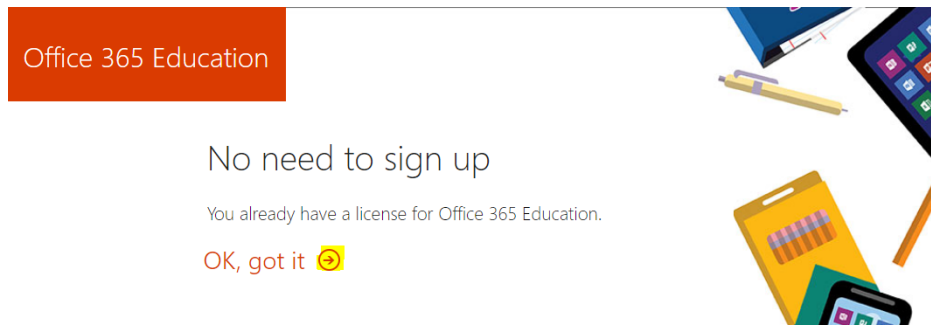
- 2] Select I'm a Student.



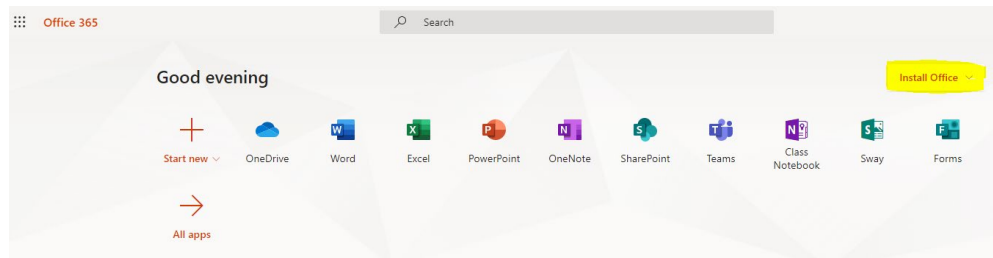
- 3] Select I'm a Student.



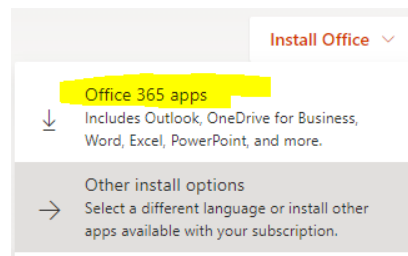
4] Select OK, got it.



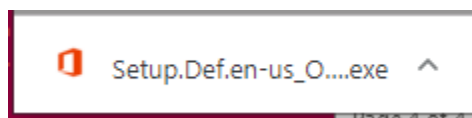
5] Push the Install Office Button &



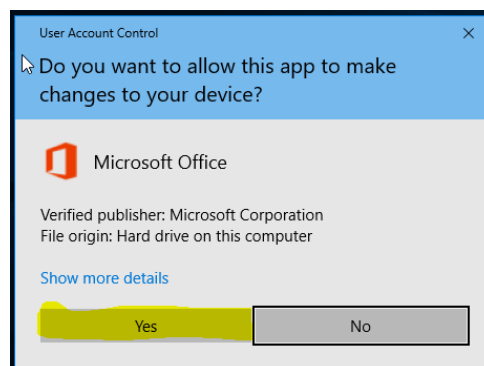
6] select Office 365



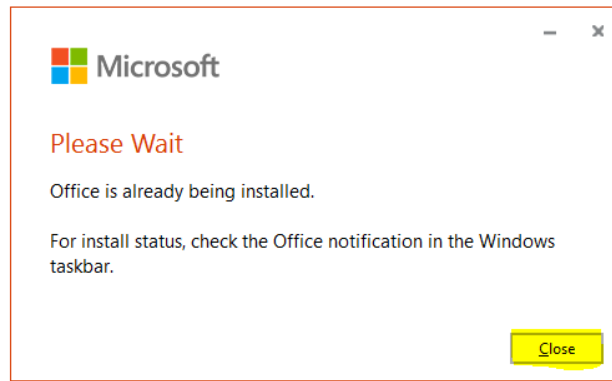
7] Select your download location. Double-click on the installer.



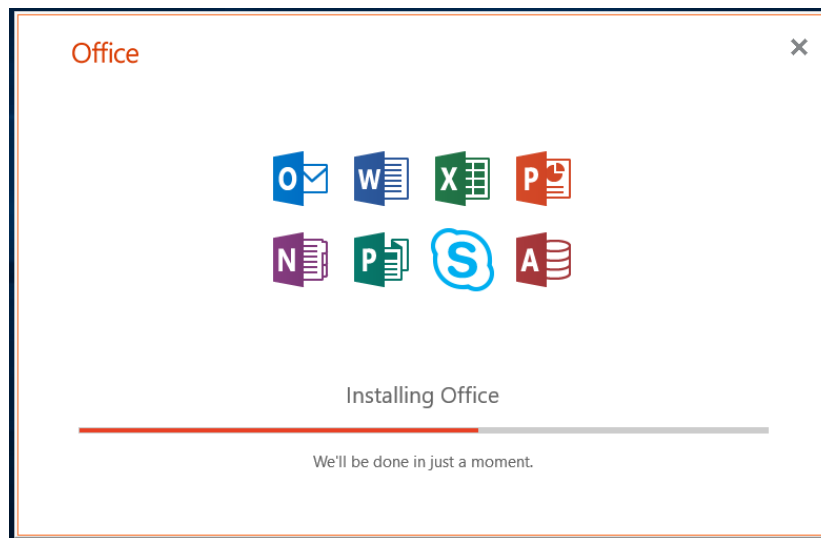
8] Push the Yes Button.



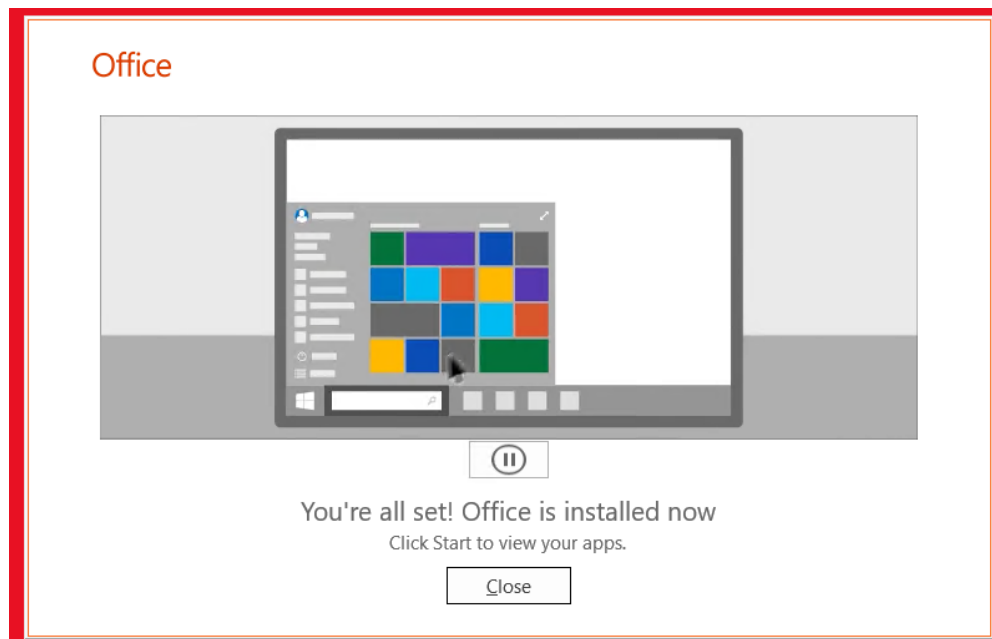
9] Push the Yes Button.



10] We wait – but not long.



11] Done. Push the Close Button.



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## Software Engineering Tutorials

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- 1] Historically, some students have come into Software Engineering with very little experience in Windows. This semester, we will be developing projects in Microsoft Visual Studio 2019.

[Install-Configure-Visual-Studio.pdf](#)

- 2] Database is an essential design component in today's software engineering. Well over 90% of applications utilize database; many of you will use it in internships and beyond. Since we do not have a required course in database the department has asked those teaching (1) CSCI-2320 to include at least 6 hours of database and (2) CSCI-3321 to include at least 8 hours of database. This fits very nicely in the design aspects of Software Engineering. We will begin with MySQL. Since some of you may choose to integrate portions of it with your Final Project, we are going to utilize MySQL in Windows.

[Install-Configure-MySQL-Windows.pdf](#)

- 3] Last year, I had some students with very little Windows Experience; they spent the first two-three weeks trying to get a Windows environment that they could use without coming to our labs.
- 4] WHAT DO I DO IF I DON'T HAVE A Windows 10 System?
- A) You could come to the labs
  - B) If you are a MAC user, you could
    - 1] Set up boot-camp (free) and run both Mac & Windows (if you have enough hard disk space). With this solution, you can run in both Windows & Mac OS but it requires a reboot. Easy to configure – check out YouTube for help.
    - 2] Buy Parallels (educational \$40-50) – allows you to run in both Windows & Mac at same time (if you have enough hard disk space). I use this myself.
    - 3] Install VirtualBox on your Mac and create a Windows Virtual Image.
  - C) If you are a LINUX user, you could
    - 1] Partition your hard drive (if you have enough hard disk space) into two major portions – one for LINUX and one for Windows, Hard to configure – check out YouTube for help.
    - 2] Install VirtualBox on your LINUX and create a Windows Virtual Image.
  - D) You can come to me and I will give you remote access to one of my systems.
- 5] Several of my MAC and LINUX users during the past few years have chosen to do Virtual Box. Many of them had no experience with Virtualization. Installing VirtualBox is extremely easy (no-brainer). I have a tutorial that will help you set up a Windows Image.

[Preparing-VirtualBox-Windows-10.pdf](#)

- 6] Each of the approaches requires setting up Windows 10 from iso or cd. I have designed a tutorial to help. This tutorial would be worth reviewing if you are not comfortable with all of the following
- A. Install Windows 10
  - B. Place Icons On Desktop
  - C. Configure File View
  - D. Download & Install Chrome
  - E. Download & Install Notepad ++
  - F. Add Snipping Tool To Taskbar
  - G. Run Automatic Update
  - H. Create Windows Share Folders
  - I. Configure Share Access To Your Computer
  - J. Set Your Computer Name
  - K. Configure Remote Desktop

[Install-Configure-Windows-10.pdf](#)

- 7] Your system could be a desktop that you remote into – if that is the case, make sure you have checked with IT to get a Windows 10 Professional or Windows 10 Enterprise version. The Home Versions just don't work.
- 8] If you want to do everything on your personal computer, you will need Microsoft Office. The Installation is so simple, it hardly justifies a tutorial.

[Install-Microsoft-Office.pdf](#)